



# Evergreen Child Care Food Program

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## MARCH 2015 NEWSLETTER

“01-15 Federal” check has been enclosed if your claim was submitted on time. All March forms must be submitted no later than **April 5, 2015**. If documents are submitted anytime later, meal claims will be considered a late (adjustment) claim.

### IMPORTANT REMINDERS

**PERMANENT STANDARD AGREEMENT:** What is the Permanent Standard Agreement? The Permanent Standard Agreement is the contract between the daycare provider and sponsor (ECCI). Please be advised, the Permanent Standard Agreement has been updated and **ALL PROVIDERS** must read, sign and mail it to our agency by

**Tuesday, March 31, 2015**

To print the permanent standard agreement please do the following:

1. Go to [www.evergreencacfp.org](http://www.evergreencacfp.org)
2. Click on the tab titled **Forms**
3. Click on **ECCI Permanent Standard Agreement**

**DAILY IN & OUT TIME REGULATION:** As part of the CACFP regulation, when the total number of daily attendance is greater than the license capacity and/or number of daily meals claimed for any meal types are greater than the license capacity, providers are required to record daily in/out times for **ALL** children. Please be advised, recording daily in/out times are only accessible through Minute Menu online claiming.

**In the event that the provider’s daily attendance will be greater than the license capacity, provider must:**

- **Providers Currently Claiming on Manual Forms:** Contact Evergreen (ECCI) to sign up for online claiming orientation immediately.
- **Providers Claiming Online:** Provider is responsible to notify ECCI immediately in order to activate the in/out time requirement in the provider’s account and to receive further instructions. In order for meals to be processed for each child, daily in/out times must support all meal claims. When recording your daily in/out times for each child, ensure to record AM and/or PM properly on the daily in & out section.

If, for any reason, the provider fails to inform ECCI that their daily attendance will be greater than their license capacity and will be requiring to record the daily in/out times, the following actions may be taken but not limited to one. These actions are:

- **First Occurrence:** Evergreen will only reimburse providers for children up to their license capacity (e.g., if provider has a license capacity of 14 and cared for 18 children, provider will only receive reimbursement for 14 children).
- **Second Occurrence:** In addition to the first occurrence, you may also be considered a Serious Deficient Provider.

**INFANT FEEDING:** Please be advised, when an infant turns 1 year of age he/she needs to be offered cow milk (Whole milk is highly recommended for 1 year olds) in order for the infant's meals to be subject for reimbursement. Evergreen understands that the process of introducing cow milk to an infant will require some strategy and time. Prior to an infant's first birthday, providers might like to introduce small amounts of regular cow's milk into the infant's diet by using milk in cooking or making their foods. This would, of course, be in addition to their normal breast milk or formula intake. If by age 1 an infant in your care is not ready to consume cow milk, please make note of the following:

- **Providers can serve infant formula for 30 days past the infant's first birthday** to allow for weaning from formula to whole milk. After the 30 days (when infant is 13 months old), a signed medical statement is needed to continue the infant formula.
- **Providers can serve infant formula mixed with whole milk for 30 days past the infant's first birthday** to allow for weaning from formula to whole milk. After the 30 days (when infant is 13 months old), a signed medical statement is needed to continue the infant formula.

**NEW CREDITABLE PROCESSED FOODS:** ECCI has added two Tyson products to the creditable processed foods list. The following products are now subject for reimbursement:

- Tyson Fully Cooked Breaded Chicken Patties
- Tyson Lightly Breaded Chicken Breast Strips

**DELAYED REIMBURSEMENT CHECKS:** Unfortunately, in the month of February the post office delayed in delivering the December 2014 reimbursement check to some of our providers, and we apologize for the inconvenience. In the event that your check is being delayed by the post office and you would like to receive a replacement immediately, please contact ECCI and be advised of the following:

- There is a \$30 stop payment fee by our bank. Provider may choose to get the \$30 deducted from the replacement check or bring the \$30 cash to ECCI. **On the other hand, if the provider elects to wait for 15 days from the original issue date then ECCI will waive the stop payment charge of \$30.**

## **HARVEST OF THE MONTH (AVOCADOS):**

*Did you know Avocado is a fruit and not a vegetable?*

Avocados are considered monounsaturated fat, also known as, the good fat. They help make cells in your body and help absorb vitamins and minerals. Not only is it a good source of fat it is also a great source of vitamins and minerals. They have vitamin C, Vitamin B, Vitamin E and Vitamin K and other minerals such as Potassium, Folate, Riboflavin, Niacin and Magnesium.



### **Here's a quick recipe for breakfast- California Avocado Toast:**

1. Toast 1 slice of bread and spread with ½ ripe, Fresh California Avocado (mashed or sliced). Spray a small nonstick skillet with cooking spray and fry one egg as desired.
2. Place cooked egg onto avocado toast and sprinkle with salt and pepper if desired.

*Enjoy your California Avocado Toast with 1% or Fat Free milk. Always remember that eating Breakfast will help children boost their thinking skills for schools.*



## NATIONAL CHILD & ADULT CARE FOOD PROGRAM WEEK

**(March 15-21):** In spirit of National CACFP week the USDA is promoting their **FREE NUTRITION MATERIAL**. Print or order your FREE materials from Team Nutrition today. Child care centers and homes, sponsoring organizations, and schools that participate in USDA's Child and Adult Care Food Program may request free printed copies of materials at

<http://tn.ntis.gov>

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