

# Evergreen Child Care Food Program

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## July 2020 Newsletter

### CALENDAR OF EVENTS

**07/15/2020** – May 2020 Reimbursement Disbursement.

### REIMBURSEMENT REMINDER

The May 2020 Federal reimbursement was disbursed if your claim was submitted on time.

**Manual Claiming Providers:** All July meal claim forms must be submitted by no later than August 5, 2020. If documents are submitted anytime later, meal claims will be considered a late (adjustment) claim.

## OFFICE CLOSURE

Per our governor's orders set forth on July 13, 2020, once again, we have returned to working from home until further notice. Please be advised that even though we are not at the office, we can still be reached at our office phone line and e-mail. All mails will continue to be sent to our office address.

## MONITORING VISITS ARE RESUMING THIS MONTH

Monitoring visits will be conducted soon! Given the circumstances, all monitoring visits will be conducted via telephone or virtual visit and will NOT be conducted during a meal service. If you are contacted, we will be asking you to text or e-mail the records that need to be reviewed by our agency. As a reminder, all documentation should be readily available at all times for monitors to review during the monitoring visit (i.e. food labels, menus, enrollment renewals, etc.).

If you are currently claiming meals, please ensure you are available to answer your phone at all times, as our staff will be using their personal phones and you will not see our office number in your caller ID. Ensure to follow our call-in policy and call out in advance if you will be closed or not serving any meal(s).

## 2020-2021 MEAL BENEFIT FORMS

Attention to providers who:

- Want to claim and/or continue to claim their own children (biological/adopted)
- Want to claim your foster child(ren), who lives in your residence.
- Are in Tier 2 applying for Tier 1 rates

For those providers who fall in the categories listed above, the Meal Benefit Form for 2020-2021 is required to be updated in August (do not take any action in the month of July, since the Meal Benefit Form for 2020-2021 CAN NOT be signed prior to August). Therefore, please ensure to read our upcoming August Newsletter for further instructions.

## ONLINE MANDATORY ANNUAL TRAINING VIDEO (FOR ALL PROVIDERS)

It's that time of the year again. The annual MANDATORY TRAINING is coming. This year's annual training will be online. Check next month's newsletter for more details:

<http://www.evergreencacfp.org/newsletters>



# Happy Birthday *Evergreen Providers!*

Faye Brim

Maria Caniz

Angela Conley

Anait Dagesian

Connie Dao

Yolanda Duckett

Anatoly Furer

Josefina Garza

Olivia Gonzalez

Ollie Mae Goosby

Angelica Gutierrez

Sona Hovsepyan

Fidencia Jimenez

Patrick Karschamroon

Betty Lee

Sun Ja Lee

Amalia Alejandra Luna Aguirre

Naira Meliksetyan

Ayaz Nabiyev

Gloria Norris

Viktor Pastukhov

Marla Reid

Monica Rivera

Ok Hee Ro

Alina Taub

Deemathi Weerasinghe

Su Yoo

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(1) mail: U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov).



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