



September 2025

Newsletter

Evergreen Child Care, Inc.
Child Nutrition Program

ANNUAL TRAINING & 2025-2026 ENROLLMENT RENEWAL REPORT

Two matters need to be taken care of this month and are due by **Friday, September 26, 2025**

1. Mandatory Annual Training (Will be completed online)
2. 2025-2026 Enrollment Renewal Report (Needs to be printed and mailed to our office)

1. MANDATORY ANNUAL TRAINING

On Friday, September 12, 2025, the Annual Training Reading Material (PDF) will be available on our website under the Annual Training tab. You will need to answer 20 questions, which are available in the link at the end of the reading material. The link will take you to a web page where you will answer the questions electronically. You will have until Friday, September 26, 2025 to complete the training and answer the questions.

**** You may take the exam until you pass.**

Failure to comply with this requirement is grounds for a determination of serious deficiency. Providers must score no less than 18 out of 20 to receive credit and certificate. Your certificate will be immediately available to print upon passing the exam.

Our website address is: www.evergreencacfp.org

2. 2025-2026 ENROLLMENT RENEWAL REPORT (Available to print in KidKare)

It is time to renew all of the children's status with our agency for the upcoming fiscal year (2025-2026). To renew their participation, print the following report, obtain the parent/guardian signatures and submit it to our agency by no later than Friday, September 26, 2025:

- Login to your KidKare account
- On the side toolbar click on REPORTS
- On the 1st drop down menu click on WORKSHEET
- On the 2nd drop down menu click on ENROLLMENT RENEWAL WORKSHEET
- On the 3rd window, you **MUST** select **OCTOBER 2025**
- Click on RUN to generate your report (if using the Google browser, the report generates in the top right corner of your screen)
- Print and complete ALL the pages
- Provider signature is required on all pages, see top right corner of the report pages.

**** Providers must keep a copy (ECCI needs the original). During monitoring visits, providers will be asked to show their copy.**

Should you have any questions or concerns, please do not hesitate to contact us at (213) 380-3850.

Happy Birthday *Evergreen Providers!*

Naira Aghavelyan

Andre Aivazian

Maisha Brown

Silvia Cardenas

Gail Clark

Randi Colar

Elizabeth Cruz

Guia Jean De Luna

Shlomit Hayun

Alida Hernandez

Susanna Khachatryan

Viktoriia Kuzina

Rosa Lara

Ana Maria Lopez

Mashon Miller

Narine Nikoghosyan

Maria Olid

Rubicelia Prieto

Valerie Rendon

Ashley Rucks

Margaret Soto

Mirian Taura

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Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Mail Stop 9410, Washington, D.C. 20250-9410;

Fax: (202) 690-7442; or

Email: program.intake@usda.gov.

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